

Jennifer Tabakin
Town Manager

E-mail: jtabakin@townofgb.org
www.townofgb.org



Town Hall, 334 Main Street
Great Barrington, MA 01230

Telephone: (413) 528-1619 x2
Fax: (413) 528-2290

TOWN OF GREAT BARRINGTON MASSACHUSETTS

OFFICE OF THE TOWN MANAGER

SELECTBOARD'S MEETING

MONDAY, JUNE 22, 2015

7:00 PM – REGULAR SESSION

TOWN HALL, 334 MAIN STREET

ORDER OF AGENDA

7:00 PM - OPEN MEETING

1. CALL TO ORDER.

2. APPROVAL OF MINUTES:

June 8, 2015 Regular Meeting.

3. SELECTBOARD'S ANNOUNCEMENTS/STATEMENTS:

A. GENERAL COMMENTS BY THE BOARD.

B. DISCUSSION OF UPCOMING MEETING CALENDAR.

4. TOWN MANAGER'S REPORT:

A. JIM MERCER/HISTORIC DISTRICT COMMISSION

- DONATION OF HISTORIC CLOCK TO BE INSTALLED ON THE CORNER OF
RAILROAD AND MAIN STREETS. (DISCUSSION/VOTE)

5. LICENSES OR PERMITS:

A. NATIONAL GRID FOR PERMISSION TO INSTALL NEW SOLELY OWNED ELECTRIC
POLE #12-1 APPROXIMATELY 100' NORTH OF EXISTING POLE #12, IN ORDER TO FEED
BUILDING AT 1 NOLAN DRIVE WITH NEW 3PH ELECTRIC SERVICE.
(DISCUSSION/VOTE)

B. ANDREW BELCHER/MASS BLISS, LLC FOR TWO (2) ONE DAY ALL ALCOHOLIC LIQUOR
LICENSES FOR 7/10/15 – 7/11/15 FROM 6:00 PM – 10:00 PM AT SKI BUTTERNUT,
380 STATE ROAD FOR MASS BLISS 2015 ARTS & AWARENESS EXPERIENCE.
(DISCUSSION/VOTE)

C. ADAM MEAD/GREAT BARRINGTON FIRE ASSOCIATION FOR PERMISSION TO HOLD
2015 MAIN STREET CAR SHOW ON AUGUST 6, 2015 (RAIN DATE AUGUST 13, 2015)
FROM 3:00 PM – 9:00 PM. (DISCUSSION/VOTE)

- D. PATRICK BUCKLEY/AMY RUDNICK/SHAKESPEARE & COMPANY - REQUEST TO RESERVE PARKING SPACES AROUND TOWN HALL FOR MONDAY, AUGUST 3, 2015 FROM 4:30 PM – 9:30 PM FOR SHAKESPEARE & COMPANY BENEFIT EVENT. (DISCUSSION/VOTE)
- E. AMY RUDNICK/SHAKESPEARE & COMPANY FOR ONE DAY ALL ALCOHOLIC LIQUOR LICENSE FOR MONDAY, AUGUST 3, 2015 FROM 7:30 PM – 10:00 PM AT THE TOWN HALL GREEN/BANDSTAND FOR SHAKESPEARE & COMPANY BENEFIT EVENT. (DISCUSSION/VOTE)
- F. NICHOLAS HERNANDEZ/SOCO CREAMERY FOR A TEMPORARY WEEKDAY ENTERTAINMENT LICENSE FOR SATURDAY, AUGUST 8, 2015 FROM 2:00 PM – 4:00 PM AT THE TOWN BANDSTAND/GREEN. (DISCUSSION/VOTE)
- G. JENISE LUCEY/BERKSHIRE SOUTH REGIONAL COMMUNITY CENTER FOR ONE DAY BEER AND WINE LICENSE FOR WEDNESDAY, JULY 29, 2015 FROM 6:00 PM- 8:00 PM AT 15 CRISSEY ROAD FOR BUBS/SINGS CONCERT. (DISCUSSION/VOTE)
- H. TIM SCHROEPFER/MAHAIWE PERFORMING ARTS CENTER – REQUEST TO RESERVE 2-3 PARKING SPACES ON CASTLE STREET NEAR THE TUNNEL FOR MONDAY, JULY 13, 2015 FROM 6:00 AM-11:00 PM. (DISCUSSION/VOTE)
- I. PHILIP JACQUIER/JACQUIER AUCTIONS FOR ONE DAY AUCTIONEERS LICENSE FOR JULY 25, 2015 AT 5 SEEKONK ROAD. (DISCUSSION/VOTE)
- J. MICHAEL WAINWRIGHT/MICHAEL WAINWRIGHT USA FOR A TEMPORARY WEEKDAY ENTERTAINMENT LICENSE FOR FRIDAY, JULY 3, 2015 FROM 10:00 AM – 4:00 PM AT 964 MAIN STREET FOR POETRY DEMONSTRATION AND DECORATING. (DISCUSSION/VOTE)
- K. CATHY INGRAM/BARD COLLEGE AT SIMON’S ROCK FOR A ONE DAY BEER & WINE LICENSE FOR SATURDAY, JULY 11, 2015 FROM 3:00 PM- 9:00 PM AT BARD COLLEGE AT SIMON’S ROCK (DINING HALL & TRI-DORM LAWN), 84 ALFORD ROAD FOR THEIR REUNION. (DISCUSSION/VOTE)

6. OLD BUSINESS:

- A. SB - CONTINUATION - PLASTIC BAG REDUCTION BY-LAW PROCESS. (DISCUSSION)

7. NEW BUSINESS:

- A. SB - FY 16 RE-APPOINTMENTS. (DISCUSSION/VOTE)
- B. SB – CONTINUATION - DESIGNATION OF TOWN REPRESENTATIVE TO THE BERKSHIRE REGIONAL TRANSIT AUTHORITY (BRTA) ADVISORY BOARD. (DISCUSSION/VOTE)
- C. SB – APPOINTMENT OF CITIZEN AT LARGE TO LAKE MANSFIELD IMPROVEMENT TASK FORCE (LMIFF). (DISCUSSION/VOTE)
- D. LIEUTENANT GOVERNOR’S COMMUNITY COMPACT INITIATIVE APPLICATION. (DISCUSSION)
- E. POLICY ON BOARD PACKETS AND DISTRIBUTION. (DISCUSSION)

8. CITIZEN SPEAK TIME:

9. SELECTBOARD’S TIME:

10. MEDIA TIME:

11. ADJOURNMENT:

NEXT SELECTBOARD'S REGULAR MEETING: MONDAY, JULY 13, 2015 AT 7:00 P.M.

Jennifer Tabakin by (JB)
Jennifer Tabakin, Town Manager

THIS MEETING MAY BE RECORDED BY MEMBERS OF THE MEDIA. THE LISTING OF AGENDA ITEMS ARE THOSE REASONABLY ANTICIPATED BY THE CHAIR WHICH MAY BE DISCUSSED AT THE MEETING. NOT ALL ITEMS LISTED MAY IN FACT BE DISCUSSED AND OTHER ITEMS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

MEETINGS IN JULY
(Scheduled as of 6/18/15)

Wednesday, June 24th at 1:15 PM Council on Aging- Claire Teague Senior Center

Wednesday, June 24th at 6:30 PM Conservation Commission- Town Hall

Thursday, June 25th at 7 PM Planning Board- Town Hall

Wednesday, July 1 at 5:15 PM Tree Committee- Mason Library

Thursday, July 2 at 7 PM Board of Health- Town Hall

Thursday, July 9 at 5:30 PM Board of Library Trustees- Mason Library

Thursday, July 9 at 7 PM Planning Board- Town Hall

Monday, July 13 at 5 PM Parks Commission- Mason Library

Monday, July 13 at 7 PM Selectboard Regular Meeting- Town Hall

Wednesday, July 15 at 7:30 PM ZBA- Town Hall

Thursday, July 16 at 2:15 PM GB Housing Authority- Bernard Gibbons Drive

Thursday, July 16 at 6:30 PM Historic District Commission- Town Hall

Tuesday, July 21 at 5:30 Community Preservation Committee- GB Fire Station

Wednesday, July 22 at 6:30 PM Conservation Commission- Town Hall

Thursday, July 23 at 7 PM Planning Board- Town Hall

Monday, July 27 at 7 PM Selectboard Regular Meeting- Town Hall

Tuesday, July 28 at 7:30 PM ZBA- Town Hall

Wednesday, July 29 at 1:15 PM Council on Aging- Claire Teague Senior Center



**TOWN OF GREAT BARRINGTON
MASSACHUSETTS**

DEPARTMENT OF PUBLIC WORKS

EXECUTIVE SUMMARY

TITLE: Pole Petition – VanDuesenville Road– Plan number 19128119 – May 29, 2015

BACKGROUND: National Grid has filed a petition for the installation of a solely owned electric pole on VanDuesenville Road approximately 100 feet north of existing pole number 12. The new pole location is located in the vicinity of the intersection of Nolan Drive.

The petitioner agrees that all the poles and associated equipment being installed or updated meet or exceed the latest version of the National Electrical Safety Code (NESC) as of the date of this petition.

Clearance distances conform to the National Electrical Safety Code (NESC) and space is reserved for one cross arm or cable connection at a suitable point on each of said poles for use by the municipality.

The Department of Public Works has reviewed this location in the field and has no issues with the proposed pole location.

FISCAL IMPACT: There is no fiscal impact for the Town.

RECOMMENDATION: The Selectboard approves the petition as submitted.

PREPARED AND REVIEWED BY:

Joe Sokul, DPW Superintendent

DATE: 6/12/2015

APPROVED:

Jennifer Tabakin, Town Manager

DATE: 6/17/15

RECEIVED
TOWN MANAGER

Questions contact – Sandra Annis-413-582-7424
PETITION FOR POLE AND WIRE LOCATIONS

JUN 04 2015

North Andover, Massachusetts

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

To the Board of Selectmen
Of Great Barrington Massachusetts

NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Van Deusanville Road-National Grid to install new solely owned electric pole #12-1 approximately 100' north of existing pole #12, in order to feed building 1 Nolan Drive with new 3PH electric service.

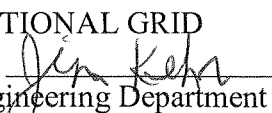
Location approximately as shown on plan attached

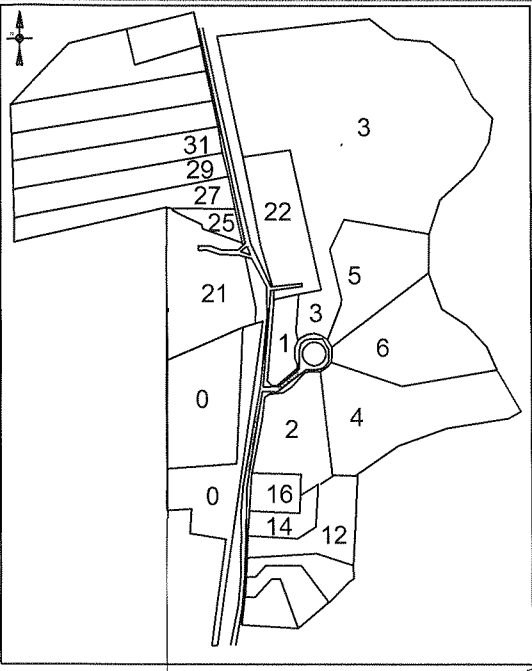
Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Van Deusanville Road -Great Barrington Massachusetts .

19128119 June 1, 2015

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

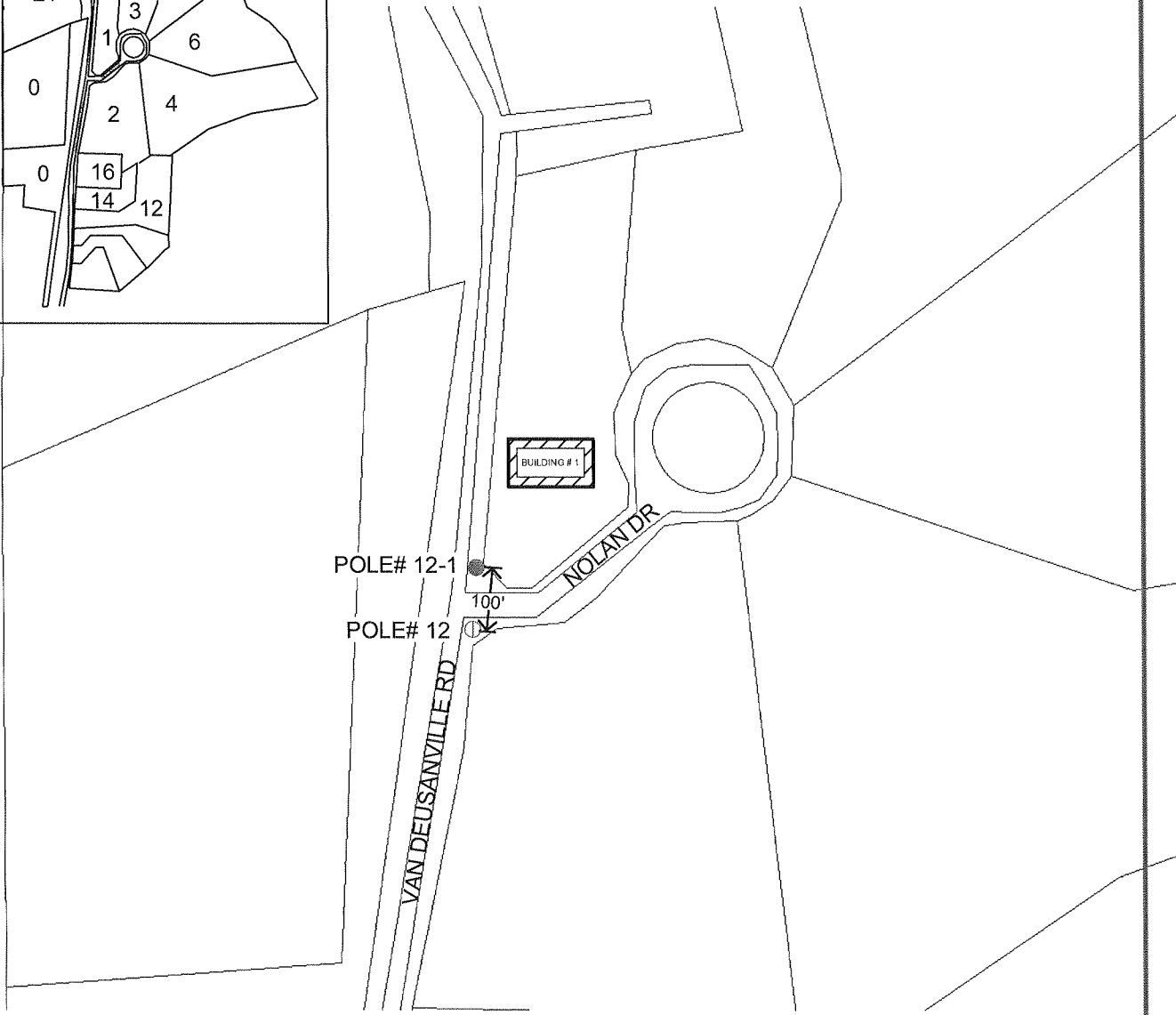
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID
BY 
Engineering Department



NOT TO SCALE

1 NOLAN DR, GREAT BARRINGTON
 NATIONAL GRID TO INSTALL ONE NEW POLE (POLE# 12-1)
 100' NORTH OF EXISTING (POLE # 12), SIDE OF ROAD
 IN ORDER TO SERVICE BUILDING # 1 WITH 3PH ELECTRIC SERVICE



POLE PETITION	
●	Proposed NGRID Pole Locations
○	Existing NGRID Pole Locations
●	Proposed J.O. Pole Locations
⓪	Existing J.O. Pole Locations
⊕	Existing Telephone Co. Pole Locations
⊙	Existing NGRID Pole Location To Be Made J.O.
⊗	Existing Pole Locations To Be Removed
DISTANCES ARE APPROXIMATE	

nationalgrid	
Date:	5/29/15
Plan Number:	19128119
To Accompany Petition Dated:	
To The:	TOWN Of GREAT BARRINGTON
For Proposed:	S.O. Pole: 12-1 Location: SIDE OF ROAD
Date Of Original Grant:	

NOTICE TO ABUTTERS

In accordance with the provisions of Section 22, Chapter 166, of the General Laws, you are hereby notified that a public meeting will be held at Town Hall, 334 Main Street, Great Barrington, Massachusetts, at 7:00 P.M., on the 22nd day of June, 2015 on the petition of National Grid to erect poles and wires upon, along, under, or across one or more public ways in the Town of Great Barrington abutting property owned by you.

SELECTBOARD

of the Town of Great Barrington

By: 
Town Manager

Location of Proposed Pole:

Van Deusenville Road-National Grid to install new solely owned electric pole #12-1, approximately 100' north of existing pole #12, in order to feed building 1 Nolan Drive with new 3PH electric service.

(Location approximately as shown on plan attached)

DATED: June 1, 2015

OWNER1	OWN_ADDR	OWN_CITY	OWN_STATE
MAJESTIC OAK ESTATES LLC	C/O WILLIAM F NOLAN	WEST STOCKBRIDGE	MA
NOLAN REALTY TRUST	P O BOX 346	WEST STOCKBRIDGE	MA
FORMEL BRIAN D & LYNN M	25 VAN DEUSENVILLE RD	GT BARRINGTON	MA
MAJESTIC OAK ESTATES LLC	C/O WILLIAM NOLAN	WEST STOCKBRIDGE	MA
YOH SARAH	16 VAN DEUSENVILLE RD	GT BARRINGTON	MA
HELLER STEPHEN & LILIANE	27 VAN DEUSENVILLE RD	GT BARRINGTON	MA
RADICE JOSEPH F & BARBARA A	44 OAK HILL RD	PITTSFIELD	MA
NOLAN REALTY TRUST	P O BOX 346	WEST STOCKBRIDGE	MA
NOLAN REALTY TRUST	P O BOX 346	WEST STOCKBRIDGE	MA
KOTLESKI KATHLEEN A	16 DEHON RD	GT BARRINGTON	MA
FORMEL MARK	304 PARK ST NORTH	GT BARRINGTON	MA
BONGARD LAWRENCE J & TONI F	C/O CHRISTOPHER/SUSAN BEACCO	GT BARRINGTON	MA
MAJESTIC OAK ESTATES LLC	C/O WILLIAM NOLAN	WEST STOCKBRIDGE	MA
NUISANCE FEE LLC	6 NOLAN DR	GT BARRINGTON	MA
MONUMENT PROPERTIES LLC	PO BOX 1083	STOCKBRIDGE	MA
GUETE JUAN C	31 VAN DEUSENVILLE RD	GT BARRINGTON	MA

29 Van Deusenville Rd

*mailed
6/9/15*

Fee: \$25.00 (per day)

$2 \times \$25 = 50.00$



APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Andrew Belcher

Organization Name: Mass Bliss, LLC.

Applicant's Address: PO Box 403, Ashley Falls, MA, 01222

Telephone Number: 960-480-0940

Type of License: ONE DAY BEER & WINE

ONE DAY ALL ALCOHOLIC

Event: Mass Bliss 2015 Arts & Awareness Experience

^{2 days} Date: 7/10/15 - 7/11/15 Start Time: 6pm End Time: 10pm

Event Address: St. Butternut, 380 State Rd, Great Barrington, MA 01230

Is the Event on Town property? YES NO

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Still pending

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

AMB
Signature of Applicant

5/30/15
Date

FOR TOWN USE.

Approved _____

Denied _____

Postponed _____



6/3/15

To: Great Barrington Board of Selectmen
334 Main Street
Great Barrington, MA 01230

Re: MassBliss Alcohol Concession Permission

To whom it may concern,

Please be advised that Andrew Belcher and/or MassBliss LLC, has the permission of Butternut Basin Inc. (d.b.a. Ski Butternut) to operate a beer, wine, and/or alcohol concession in the base area of Ski Butternut, located at 380 State Road, Great Barrington MA as part of the MassBliss Mindfulness Festival scheduled to occur from 7/10/15 – 7/12/15.

If you have any questions whatsoever, please do not hesitate to contact me. Thanks.

Sincerely,

David P. Ryel
Ski Butternut
Summer Events Manager
T: 413-528-2000 x154
E: daver@skibutternut.com

Main Menu

Do not click Back-Space to leave this window

Certificate of Completion

This Certificate of Completion of

eTIPS On Premise 2.0

For coursework completed on May 30, 2015

provided by Health Communications, Inc.
is hereby granted to:

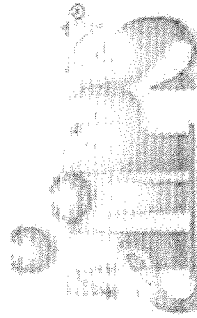
Andrew Belcher

Certification to be sent to:

MassbHss LLC

Po Box 403

Ashley Falls MA, 01222-0403 USA



HEALTH COMMUNICATIONS, INC.



eTIPS On Premise 2.0 SSN: XXX-XX-XXXX
Issued: 5/30/2015 Expires: 5/30/2018
ID#: 3998015 D.O.B.: XX/XX/XXXX

Andrew C Beicher
Massbliss LLC
Po Box 403
Ashley Falls, MA 01222-0403

For service visit us online at www.gettips.com



TOWN OF GREAT BARRINGTON
MASSACHUSETTS

DEPARTMENT OF PUBLIC WORKS

EXECUTIVE SUMMARY

TITLE: 2015 Main Street Car Show

BACKGROUND: August 6, 2015 will be sixth year in a row the Great Barrington Fire Association has made the request for closing the streets for the Main Street Car Show. The event has been a success from its beginning and has become an annual event in the Town.

As in previous years Town Hall will have vehicles parked on site along with a request to eliminate parking on Main Street from Bridge Street to Elm Street, Castle Street and both sides of Railroad Street. Temporary "No Parking after 2:00pm" signs will be placed on Main Street, Railroad Street, Castle Street, and around Town Hall.

Main Street will narrow down to tractor-trailer traffic only after 3:30 pm with the assistance of the GBPD. "Car" traffic will re-route up Bridge Street, East Street, and Cottage Street. GBFD will WALK ALL tractor-trailer traffic down Main Street during the car show.

All show cars will be cleared from Main Street, Railroad Street, Castle Street, and Town Hall by 9:00pm. All roads will then be open for normal traffic.

RECOMMENDATION: The Selectboard vote to support this event and send a letter of support.

FISCAL IMPACT: There is no fiscal impact for the Town. All costs associated with the car show are borne by the organizer.

PREPARED BY: _____

Joe Sokul
Joe Sokul, DPW Superintendent

DATE: _____

6/16/2015

REVIEWED BY: _____

Jennifer Tabakin
Jennifer Tabakin, Town Manager

DATE: _____

6/17/15

Helen Kuziemko

From: Adam Mead <amead@sasupplyinc.com>
Sent: Monday, June 15, 2015 8:03 PM
To: Helen Kuziemko
Cc: Chris Rembold; Jennifer Tabakin; Jennifer Bailly; Charles Burger
Subject: Re: FW: RE: Adam Mead/Car Show

Hello Helen,

The Great Barrington Firefighters Association would like to have another car show this summer in Down Town Great Barrington

Date: Thursday, August 6, 2015

Rain Date: Thursday August 13, 2015

Time: 3:30 pm - 9:00pm

Same location as on the map below. Main St, Castle St, Railroad St and around town hall.

This car show benefits our scholarships program given out to Monument Mountain Regional High School Students every year.

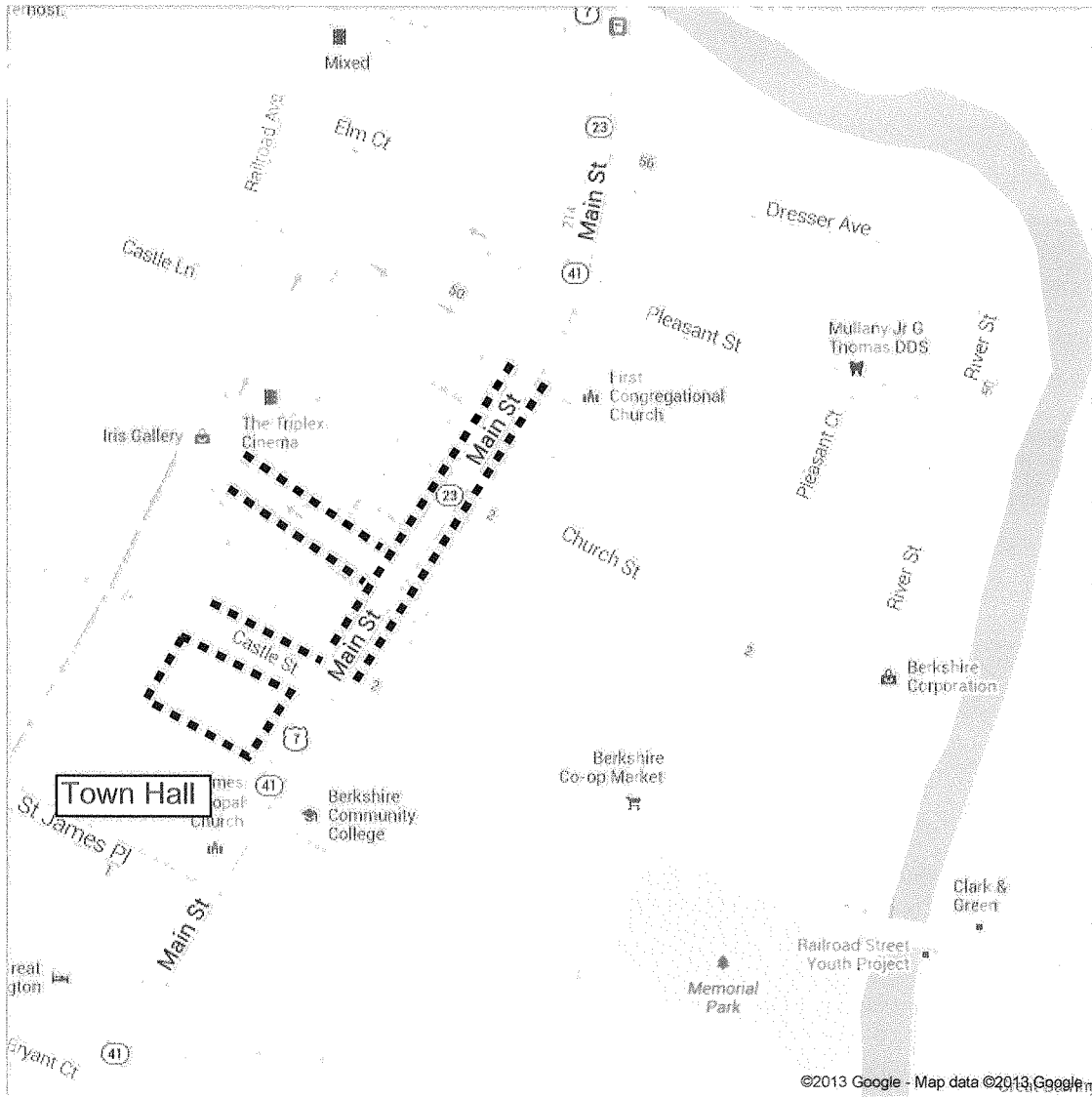
I will be unavailable for the meeting. I will have other members of the Fire Association representing and able to answer any questions.

Thank you

Adam Mead



Get Google Maps on your phone
Text the word "GMAPS" to 466453



SHAKESPEARE & COMPANY

June 15, 2015

RECEIVED
TOWN MANAGER

JUN 16 2015

Ms. Jennifer Tabakin
Town Manager
Town of Great Barrington
334 Main Street
Great Barrington, MA 01230

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

Dear Ms. Tabakin,

Shakespeare & Company is holding its Broadway in the Berkshires fundraising event on Monday, August 3, 2015. We are grateful to the Town of Great Barrington for allowing us to use the Town Hall Green for a post-performance dinner following our production at the Mahaiwe Performing Arts Center.

In conjunction with the event, we are requesting permission from the Board of Selectmen to reserve the parking spaces around Town Hall to accommodate our VIP guests as well as any of our guests requiring handicapped accessible parking.

In order not to conflict with Town Hall employees' use of their designated spaces, we request the use of spaces after 4:30 p.m. and would post appropriate signage.

The event runs from 5:00 p.m. until 9:30 p.m.

If this request can be put on the agenda for the June 22, 2015, Selectmen meeting, our event planner, Amy Rudnick, will be in attendance. We appreciate the cooperation that the Town of Great Barrington has afforded us for this event.

Thank you.

Sincerely,



Patrick Buckley
Director of Development

Cc:

Helen Kuziemko
Jennifer Bailly
Amy Rudnick



70 KEMBLE STREET, LENOX, MA 01240-2813

SHAKESPEARE.ORG

Fee: \$25.00 (per day)



RECEIVED
TOWN MANAGER

JUN 12 2015

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Amy Rudnick, Event Planner

Organization Name: Shakespeare + Company

Applicant's Address: 70 Kemble St., Lenox, MA 01240

Telephone Number: 413.637.1199 x105 (Patrick Buckley)

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC
(Circle one)

Event: Shakespeare + Co Benefit Event

Date: Mon, 8-3-15 Start Time: 7:30 pm End Time: 10:00 pm

Event Address: Town Hall Green

Is the Event on Town property? YES NO

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Amy Rudnick for S+Co.
Signature of Applicant

8-12-15
Date

FOR TOWN USE:

Approved _____

Denied _____

Postponed _____



HEALTH COMMUNICATIONS INC.
 1400 Key Blvd., Suite 700
 Arlington, VA 22209
 703-524-1200
 www.gettips.com

card was issued for successful completion of the TIPS program.

Signature: *Robert J Waldheim*



TIPS On Premise 2.0 SSN: XXX-XX-XXXX
 Issued: 12/9/2013 Expires: 12/9/2016
 ID#: 3623729 D.O.B.: XX/XX/XXXX

Robert J Waldheim
 21 Hemlock Hill
 Dalton, MA 01226-1740

For service visit us online at www.gettips.com



HEALTH COMMUNICATIONS INC.
 1400 Key Blvd., Suite 700
 Arlington, VA 22209
 703-524-1200
 www.gettips.com

card was issued for successful completion of the TIPS program.

Signature: *Ruth M Waldheim*



TIPS On Premise 2.0 SSN: XXX-XX-XXXX
 Issued: 12/9/2013 Expires: 12/9/2016
 ID#: 3623728 D.O.B.: XXXXXXXX

Ruth M Waldheim
 21 Hemlock Hill
 Dalton, MA 01226-1740

For service visit us online at www.gettips.com



Town Hall, 334 Main Street
Great Barrington, MA 01230

Telephone: (413) 528-3206
Fax: (413) 528-3064

TOWN OF GREAT BARRINGTON
MASSACHUSETTS

OFFICE OF THE PARKS COMMISSIONERS

May 14, 2015

Ms. Amy Rudnick
Shakespeare and Company
70 Kemble Street
Lenox, MA 01240

Dear Amy:

At its meeting of May 11, 2015 the Parks Commissioners approved your request to use the Town Hall Bandstand/Green on Friday, August 3, 2015 from 9:00 a.m. to 10:00 p.m. for a fundraising event for Shakespeare and Company. The date to set up the tent is yet to be determined.

If you should have any questions, please do not hesitate to call.

Very truly yours

Carolyn Wichmann
Clerk
Parks and Recreation Commissioners

JUN 03 2015

BOARD OF SELECTMEN
GREAT BARRINGTON, MA



TOWN OF GREAT BARRINGTON
Temporary Weekday Entertainment License Application
\$25.00 per day (pd)

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

Name: Nicholas Hernandez

Business/Organization: Solo Creamery

D/B/A (if applicable): _____

Address: 5 Railroad St, Great Barrington MA 01230

Mailing Address: 8 Westview Rd, Pittsfield, MA 01201

Phone Number: 413 828 8400

Email: nhernandez1440@gmail.com

TYPE: (Check all that apply) Concert Dance Exhibition Cabaret DJ

Live band with up to 5 pieces, including singers Public Show

Other (please explain) _____

INCLUDES: Live music Recorded music Dancing by entertainers/ performers

Dancing by patrons Amplification system Theatrical exhibition

Floorshow Play Moving picture show Light show Jukebox

Other (please explain) _____

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

___ YES

NO

Please circle **INDOOR** or **OUTDOOR** Entertainment

Exact Location of Entertainment (include sketch): Town Hall Park

Date(s) of Entertainment*: August 8th, 2015
*Does not include SUNDAY

Start & End Times of Entertainment: 2-4 pm

Does your event involve any of the following? (Check all that apply)

- Food
- Temporary Bathrooms
- Tents
- Stages
- Temporary Signs
- Electrical Permits
- Building Permits
- Police Traffic Details
- Street Closures

ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

[Signature]
Signature of Individual or Corporate Officer

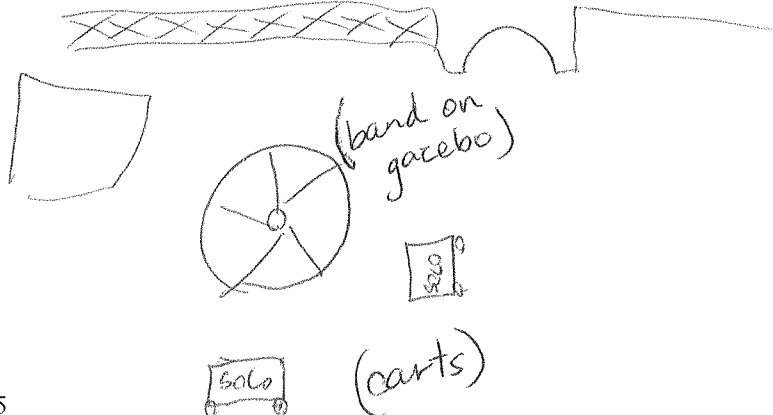
5/28/15
Date

SS# or FID#

TOWN USE ONLY:

DRT Review with Conditions: DRT reviewed 6/16 and has no issues or required conditions (CP)

APPROVAL DATE: _____ LICENSE # _____





Town Hall, 334 Main Street
Great Barrington, MA 01230

Telephone: (413) 528-3206
Fax: (413) 528-3064

TOWN OF GREAT BARRINGTON
MASSACHUSETTS

OFFICE OF THE PARKS COMMISSIONERS

June 10, 2015

Mr. Nicholas Hernandez
Director of Operations
8 Westview Road
Pittsfield, MA 01201

Dear Nicholas:

At its meeting Of May 11, 2015 the Parks Commissioners approved the request of Soco Creamery to use the Town Hall Bandstand/Green on Saturday August 8, 2015 from 2:00 p.m. to 4:00 p.m. for an ice cream social for the community with music provided by the Lucky 5 Band.

If you should have any questions, please do not hesitate to call.

Very truly yours

Carolyn Wichmann
Clerk
Parks and Recreation Commissioners

Cc: Select Board

RECEIVED
TOWN MANAGER

JUN 18 2015

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

FEE: \$25.00

DATE: 6/18/15



TOWN OF GREAT BARRINGTON

APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

APPLICANT'S NAME: Jenise Lucey

ORGANIZATION NAME: Berkshire South Regional Community Center

APPLICANT'S ADDRESS: 15 Crissey Road

Type of license being
Applied for:

ONE DAY BEER & WINE

ONE DAY ALL ALCOHOLIC

EVENT: BUBB/Sings Concert

DATE: 7/29/15 START TIME: 6pm END TIME: 8pm

LOCATION: same

EVENT ON TOWN PROPERTY? Yes No

IF YES, PLEASE ATTACH CERTIFICATE OF LIQUOR LIABILITY INSURANCE.

In accordance with the rules and regulations made under authority of said Statutes.

Jenise Lucey
Signature of Applicant
15 Crissey Rd., Great Barrington, MA 01230
Mailing Address
413-528-2810
Telephone Number

Decision:
Approved

Denied

Postponed

1/3/14

eTIPS On Premise 2.0 - Participant Exam

Do you have a Problem? Contact Technical Support for assistance.

Print Main Menu

Do not click Back-Space to leave this window



Item # 5H

Jennifer Bailly

From: Tim Schroepfer <tims@mahaiwe.org>
Sent: Thursday, June 18, 2015 1:44 PM
To: Jennifer Bailly
Subject: RE: Parking Monday July 13, 2015
Attachments: 20150612_134716_resized_1.jpg

Jennifer,

I'm writing to request permission to park a tour bus for Pink Martini on Castle Street in the gore point near the tunnel from the railroad station, possibly taking up 2-3 additional parking spaces Monday July 13 from 6am to 11pm. A photo is attached of the area for your reference.

Please let me know if this request can be accommodated.

Thanks!

Tim Schroepfer

Production and Facilities Manager



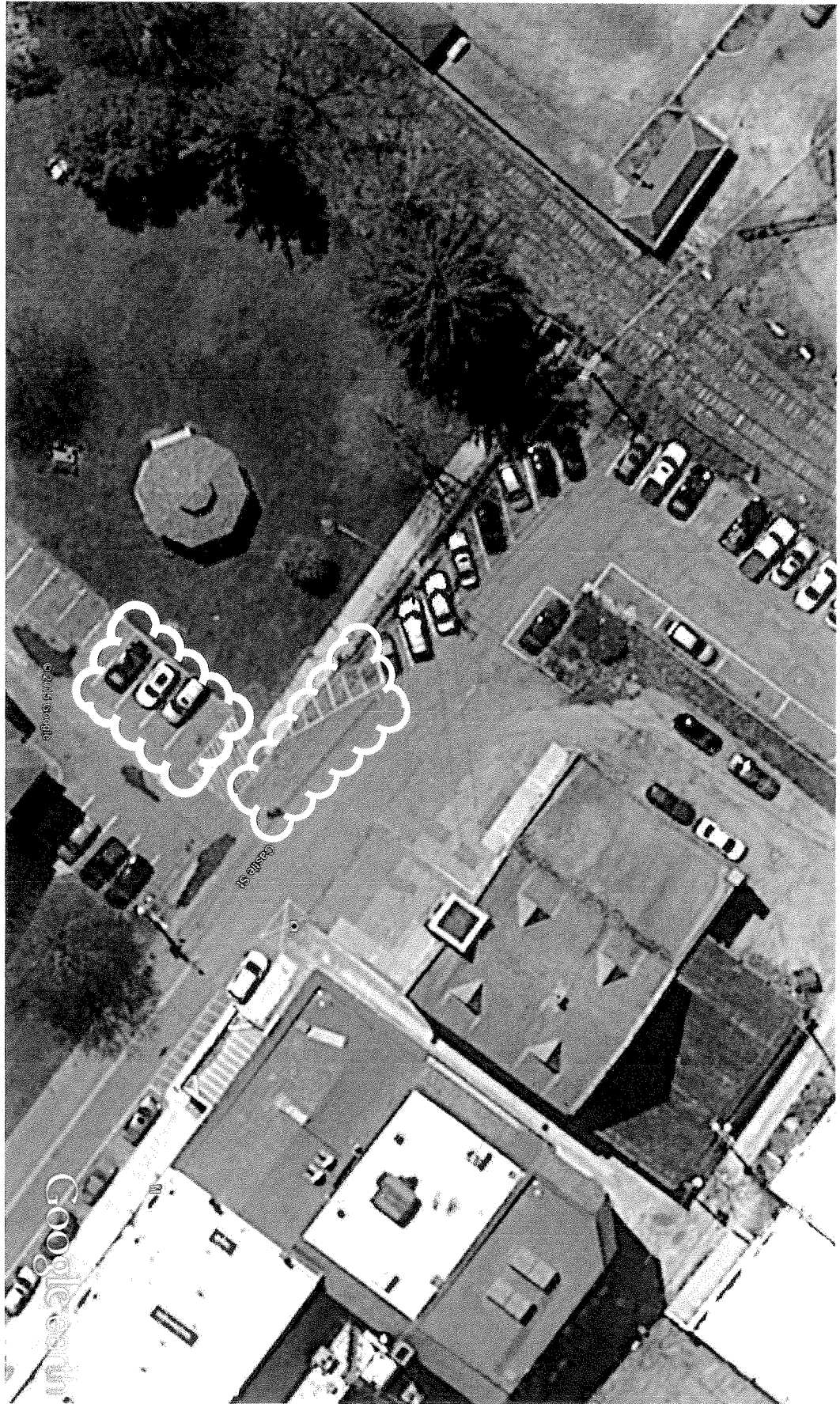
14 Castle Street

Great Barrington, MA 0123

(413) 528-6415 x4 office

(818) 395-6259 cell

<http://Mahaiwe.org>



© 2015 Google

15 area

Google



RECEIVED
TOWN MANAGER

JUN 16 2015

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

COMMONWEALTH OF MASSACHUSETTS
TOWN OF GREAT BARRINGTON
APPLICATION FOR AUCTIONEERS LICENSE

FEE: \$50.00

DATE: 6-15-2015

LICENSE NUMBER: _____

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for an Auctioneers License in accordance with the provisions relating thereto:

APPLICANTS NAME: Philip Jacquier

APPLICANTS ADDRESS: 18 Klaus Anderson Rd Southwick, MA
Business

HOME TELEPHONE: 413 569 6421

NAME OF BUSINESS: Jacquier Auctions

Mailing
BUSINESS ADDRESS: 68 Will Palmer Rd Southwick, MA 01077

BUSINESS TELEPHONE: 413 569 6421

MA AUCTIONEERS LICENSE # 2177

Date of Auction: July 25th, 2015

Address of Auction:
5 Seekonk Rd
Great Barrington

Pursuant to M.G.L. Ch. 62C, Sec. 49A. I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Jacquier Auctions
Signature of Individual or Corporate
Name

by: [Signature]
Corporate Officer (if applicable)
(Michael Jacquier, VP)

SS# _____

or FID# [REDACTED]

Contact Person: Tiffany - 413-530-0305

RECEIVED
TOWN MANAGER

JUN 16 2015

BOARD OF SELECTMEN
GREAT BARRINGTON, MA



TOWN OF GREAT BARRINGTON
Temporary Weekday Entertainment License Application
\$25.00 per day

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

Name: Michael Wainwright

Business/Organization: Michael Wainwright USA

D/B/A (if applicable): _____

Address: 964 Main Street, Great Barrington MA 01230

Mailing Address: same as above

Phone Number: 413 717 4211

Email: michael@michaelwainwright.com

TYPE: (Check all that apply) Concert Dance Exhibition Cabaret DJ

Live band with up to 3 pieces, including singers Public Show

Other (please explain) Pottery demonstration and decorating

INCLUDES: Live music Recorded music Dancing by entertainers/ performers

Dancing by patrons Amplification system Theatrical exhibition

Floorshow Play Moving picture show Light show Jukebox

Other (please explain) free pizza and free lemonade, pottery decorating

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

____ YES

x NO

Please circle: INDOOR or **OUTDOOR** Entertainment

Exact Location of Entertainment (include sketch): in front of our building in our parking lot at 964 Main Street Great Barrington, MA

Date(s) of Entertainment*: July 3rd
*Does not include SUNDAY

Start & End Times of Entertainment: 10 am to 4 pm

Does your event involve any of the following? (Check all that apply)

- Food
- Temporary Bathrooms
- Tents
- Stages
- Temporary Signs
- Electrical Permits
- Building Permits
- Police Traffic Details
- Street Closures

ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Neil Wang
Signature of Individual or Corporate Officer

May 27th
Date

[REDACTED]
SS# or FID#

TOWN USE ONLY:

DRT Review with Conditions: DPT reviewed via email w/ less no concerns. Food being coordinated w/ Health Agent (CP)

APPROVAL DATE: _____

LICENSE # _____

JUN 17 2015

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

Fee: \$25.00 (per day)



APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Cathy Ingram

Organization Name: Bard College at Simon's Rock

Applicant's Address: 89 Alford Rd.

Telephone Number: 413-528-7266

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC
(Circle one)

Event: Reunion

Date: Sat. July 11, 2015 Start Time: 3 pm End Time: 9 pm

Event Address: Dining Hall & Tri-dorm Lawn @ Bard College at Simon's Rock

Is the Event on Town property? YES NO

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Cathy Ingram
Signature of Applicant

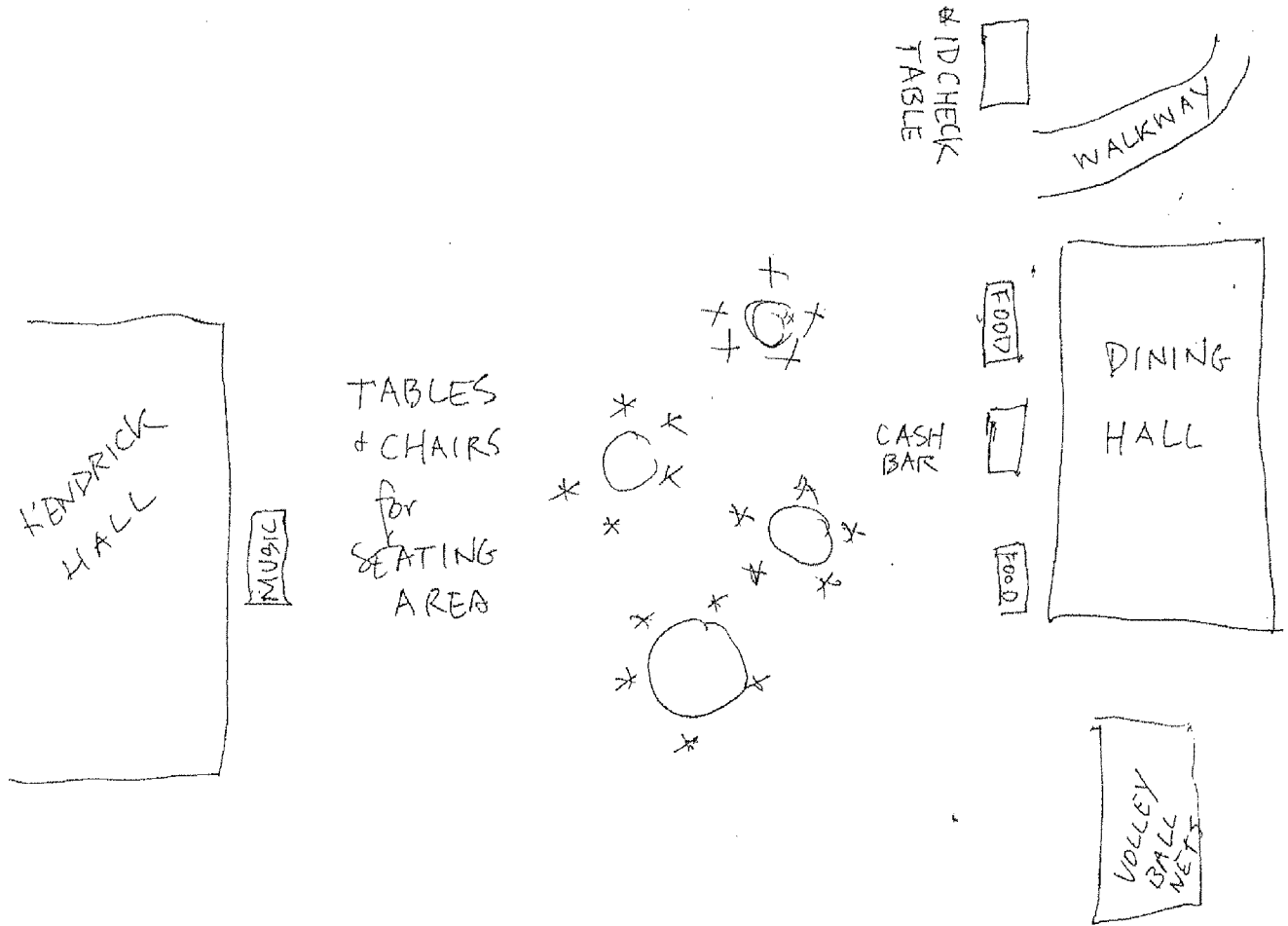
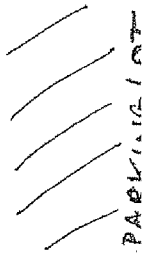
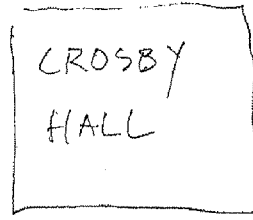
6-17-15
Date

FOR TOWN USE:

Approved _____ Denied _____ Postponed _____

Simon's Rock Reunion
Rockfest BBQ
event layout:

July 11
Saturday, ~~MAKAP~~



* EVENT IN DINING HALL, in case of inclement weather.

Print

Close Window

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 2.0
For coursework completed on June 19, 2014
provided by Health Communications, Inc.
is hereby granted to:

Selena van Lingen

Certification to be sent to:

**Bard College at Simon's Rock
84 Alford Rd
Great Barrington MA, 01230-1978 USA**



HEALTH COMMUNICATIONS INC.



This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

FY'16 SELECTBOARD REAPPOINTMENTS

(All terms expire on June 30 of the year listed)

AGRICULTURAL COMMISSION

3 YEAR TERM (5 MEMBERS & 1 ALTERNATE)
ALTERNATE IS 1 YR

INTERESTED IN REAPPOINTMENT: _____
NEW TERM IF APPOINTED: _____

TERM EXPIRES: _____

DEVAN M. ARNOLD	2017		
LUKE PRYJMA (CHAIR)	2015	Yes	6/30/18
LAURILY EPSTEIN	2016		
VIVIAN ORLOWSKI	2016		
HILDA BANKS SHAPIRO (ALTERNATE)	2015	Yes	6/30/16
Vacancy	2016		

INTERESTED IN REAPPOINTMENT: _____
NEW TERM IF APPOINTED: _____

TERM EXPIRES: _____

BOARD OF REGISTRARS

3 YEAR TERM

LINDA A. COONS	2016		
MARIE RYAN (TOWN CLERK)	INDEFINITE TERM		
ELLEN SMITH	2015	Yes	6/30/18
Vacancy			

CULTURAL COUNCIL

3 YEAR TERM (min.5, max 22 members)

INTERESTED IN
REAPPOINTMENT:
TERM EXPIRES:
NEW TERM IF
APPOINTED:

SUSAN PETTEE	2017		
HILDA BANKS SHAPIRO (CO-CHAIR)	2016		
MICHAEL WISE	2016		
ELLEN SHANAHAN	2015	Yes	6/30/18
SHERRY STEINER (CO-CHAIR)	2015	Yes	6/30/18
MARCIA STAMELL	2015	No	
ROSE TANNENBAUM	2016		
Vacancy	2017		

CONSERVATION COMMISSION (T.M.'s appt w/SB approval)

3 YEAR TERM (7 MEMBERS)

INTERESTED IN
REAPPOINTMENT:
TERM EXPIRES:
NEW TERM IF
APPOINTED:

JEFFREY COHEN	2017		
DAVID C. SHANAHAN	2016		
ANDREW MANKIN (CHAIR)	2016		
JESSICA DEZIECK	2015	Yes	6/30/18
LISA BOZZUTO	2015	Yes	6/30/18
GAETAN LACHANCE	2016		
Vacancy	2017		

DESIGN ADVISORY COMMITTEE

5 YEAR TERM

INTERESTED IN
REAPPOINTMENT:

TERM EXPIRES:

NEW TERM IF
APPOINTED:

EDWIN MAY (BLDG. INSPECTOR)	Non Voting Ex Officio		
STEPHAN GREEN (ARCHITECT)	2019		
GAETAN LaCHANCE (GENERAL MEMBER)	2017		
LISA LANDRY (DESIGN PROFESSIONAL)	2019		
STEPHEN DIETEMANN (GENERAL MEMBER)	2015	Yes	6/30/20
Vacancy (General Member)	2019		

ENERGY COMMITTEE

3 YEAR TERM (7 MEMBERS)

INTERESTED IN
REAPPOINTMENT:

TERM EXPIRES:

NEW TERM IF
APPOINTED:

CHRISTOPHER VLCEK (CHAIR)	2015	No	
BRANDEE NELSON	2015	Yes	6/30/18
BETH MOSER	2017		
ALANA CHERNILA	2017		
RYAN CARUSO	2017		
Vacancy	2016		
Vacancy	2017		

FENCE VIEWER

YEARLY APPOINTMENT (2 OR MORE)

INTERESTED IN
REAPPOINTMENT:

TERM EXPIRES:

NEW TERM IF
APPOINTED:

KURT BARBIERI	2015	Yes	6/30/16
HAROLD SHAW	2015	No response	
BERNARD DREW	2015	Yes	6/30/16

HISTORIC DISTRICT COMMISSION
 3 YEAR TERM (5 MEMBERS & 2 ALTERNATES)

	TERM EXPIRES:	INTERESTED IN REAPPOINTMENT:	NEW TERM IF APPOINTED:
JAMES MERCER	2016		
BARBARA A. SYER	2017		
DONALD V. HOWE (CHAIR)	2015	Yes	6/30/18
HOLLY M. TROIANO	2015	Yes	6/30/18
DANIEL BAILLY	2017		
PATRICIA RYAN (ALTERNATE)	2016		
Vacancy (Alternate)	2017		

HISTORICAL COMMISSION (T.M.'s appt w/SB approval)
 3 YEAR TERM (7 MEMBERS)

	TERM EXPIRES:	INTERESTED IN REAPPOINTMENT:	NEW TERM IF APPOINTED:
MARILYN BISIEWICZ	2015	Yes	6/30/18
PAUL IVORY (CHAIR)	2017		
DONALD HOWE	2016		
WILLIAM NAPPO	2017		
DAVID RUTSTEIN	2016		
GARY LEVEILLE	2015	Yes	6/30/18
MALCOLM FICK	2015	Yes	6/30/18

PLANNING BOARD ASSOCIATE MEMBER
 (Joint Appt. w/ Planning Board)*
 3 YEAR TERM

	TERM EXPIRES:	INTERESTED IN REAPPOINTMENT:	NEW TERM IF APPOINTED:
JEREMY HIGA	2015	Yes	6/30/18

* Planning Board voted unanimously on 5/28/15 to reappoint Jeremy Higa- see attached letter

TREE COMMITTEE
3 YEAR TERM (7 MEMBERS)

	<u>TERM EXPIRES:</u>	<u>INTERESTED IN REAPPOINTMENT:</u>	<u>NEW TERM IF APPOINTED:</u>
BETH MOSER	2017		
LISA BOZZUTO	2017		
HILDA BANKS SHAPIRO	2016		
LAURILY EPSTEIN	2015	No	
MICHAEL WISE	2016		
DENNIS GIBBONS (CHAIR)	2015	No	
JESSICA WIKLE	2016		

ZBA ASSOCIATE MEMBER

(Joint Appt. with ZBA)
2 YEAR TERM

	<u>TERM EXPIRES:</u>	<u>INTERESTED IN REAPPOINTMENT:</u>	<u>NEW TERM IF APPOINTED:</u>
JOHN KATZ	2015	Yes	6/30/17
DONALD HAGBERG	2016		

Town Hall, 334 Main Street
Great Barrington, MA 01230



Telephone: (413) 528-1619
Fax: (413) 528-2290

TOWN OF GREAT BARRINGTON
MASSACHUSETTS

PLANNING BOARD

RECEIVED
TOWN MANAGER

JUN 01 2015

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

May 31, 2015

Selectboard
Town Hall
334 Main Street
Great Barrington, MA

RE: Planning Board Associate Member

Dear Members of the Selectboard;

At its meeting of May 28, 2015 the Planning Board voted unanimously to appoint Jeremy Higa to the three year term as the Associate Member to the Planning Board.

Thank you for your attention to this matter.

Sincerely,

Kimberly L. Shaw
Planning Board Secretary

Cc: Chris Rembold

RECEIVED
TOWN MANAGER

MAY 28 2015

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

May 26, 2015

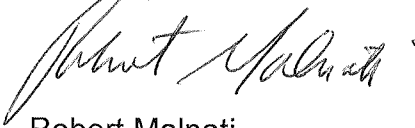
Sean Stanton
Select Board Chair
Town of Great Barrington
334 Main Street
Great Barrington MA 01230

Dear Select Board Chair Stanton,

According to MGL Ch. 161B, a Regional Transit Authority's (RTA's) Advisory Board is comprised of the chief elected official of each member community, or your designee.

Please advise who will represent the Town of Great Barrington on the Berkshire Regional Transit Authority (BRTA) Advisory Board. You may do so by simply annotating the space provided at the bottom of this letter and returning either this original or a copy of the annotated letter to the BRTA. Your response by **June 30, 2015** will be appreciated so that we may prepare for our annual audit of the BRTA.

Sincerely,



Robert Malnati
Administrator

_____ **will represent the Town of Great Barrington
on the BRTA Advisory Board.**

E-Mail Address for BRTA reports: _____

Daytime/Cell Number _____

Mailing Address _____

_____ **Date** _____
Executed by:

Please print name/Title _____



EXECUTIVE SUMMARY

TITLE: Appointment of Lake Mansfield Improvement Task Force member.

BACKGROUND: The Town has a vacancy on the Lake Mansfield Improvement Task Force (LMITF) for a citizen at large. The vacancy is due to the resignation of Ron Dlugosz. Deborah Phillips has applied. Ms. Phillips was previously on the LMITF as the Selectboard representative.

FISCAL IMPACT: Not applicable; members serve without compensation.

RECOMMENDATION: The Selectboard appoints Deborah Phillips as a citizen at large to the Lake Mansfield Improvement Task Force.

PREPARED AND REVIEWED BY:



Jennifer Tabakin, Town Manager

DATE:

6/12/15

Approved 3/6/06

Lake Mansfield Improvement Task Force

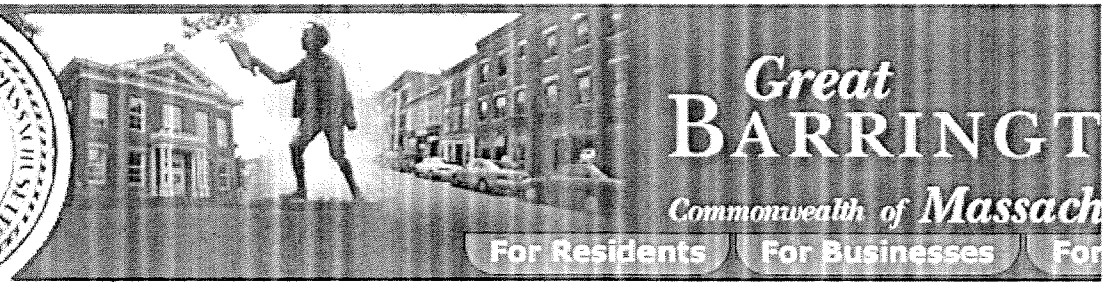
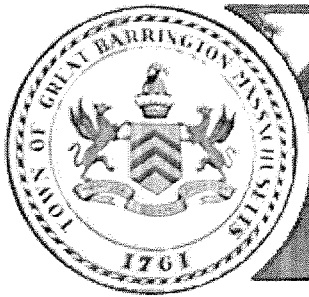
Charge of Duties

The Town of Great Barrington is forming a Task Force for the purpose of developing and implementing a comprehensive Lake Mansfield Improvement Plan. Specifically, the Task Force will address a wide range of concerns including, but not limited to, public safety, use and accessibility, water quality (runoff, buffer zone erosion, invasive weeds), lake improvements, protection of the watershed and stewardship.

The process will include identifying and prioritizing goals and objectives needed to develop and implement an improvement plan. The Task Force will obtain community input and use the resources available from the State Department of Environmental Protection, State Representatives, the Nature Conservancy, Trustees of the Reservation, Lakes and Ponds Association of Western Massachusetts, Berkshire Natural Resources Council and other applicable agencies. In addition, prior studies and recommendations will be considered and evaluated.

The Task Force shall be comprised of a representative from the Board of Selectmen, Conservation Commission, Department of Public Works, Parks and Recreation Commission, Planning Board, Prudential Committee, Lake Mansfield Alliance and two (2) citizens at large. The Town Manager shall be and ex-officio member.

* The Plan and implementation schedule along with proposed funding sources will be presented to the Board of Selectmen for approval.



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- [About the Town](#)
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Lake Mansfield Improvement Task Fo

[Printer-Friendly Version](#)

Contact: [Christine Ward](#)
Chairman

Address: 334 Main Street
Great Barrington, MA 01230

[Meeting Agendas](#) [Meeting Minutes](#)

Additional Links:

- [Lake Mansfield Improvements](#) [Lake Mansfield Alliance](#) [Chapter 217-Conserv Commission](#)
- [Lake Mansfield 2012 Vegetation Survey](#) [GB Trails and Greenways](#) [Water Quality Grant I](#)
- [Lake Mansfield Road Presentation 9.29.2014](#) [Trails and Greenways Map](#) [Massachusetts Envi Trust](#)
- [2015 Funding Request and Comprehensive Report](#)

Members	Title
Christine Ward	Chairman
VACANCY	Citizen at large *
Joe Sokul	DPW Superintendent
Jessica Dezieck	Conservation Commission Member
Nina Evans	Lake Mansfield Alliance Member- Alternate
Dale Abrams	Lake Mansfield Alliance Member
Brandee Nelson	Planning Board Member
William Cooke	Selectboard Member
Kathy Plungis	Parks Commission Member
Chris Rembold	Ex-Officio

Ask the Selectboard

Site This Folder

[Advanced Search](#)

-----Original Message-----

From: Deborah Phillips [<mailto:deb@debphillips.biz>]

Sent: Wednesday, June 10, 2015 3:50 PM

To: Jennifer Tabakin

Subject: [Junk released by Allowed List] LMITF

I would like to be considered for the position of Citizen at large on the Lake Mansfield Improvement Task Force.
Thank you.

Deb

Deborah Phillips
4 Highland Drive
Great Barrington, MA 01230
413 528-8967
413 446-3205

Helen Kuziemko

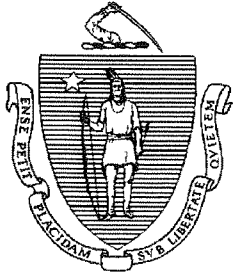
From: Marie Ryan
Sent: Thursday, December 18, 2014 12:51 PM
To: Helen Kuziemko; Jennifer Bailly
Subject: FW: Resignation

-----Original Message-----

From: Ron [<mailto:ronforgb@yahoo.com>]
Sent: Thursday, December 18, 2014 12:49 PM
To: Marie Ryan; Christine Ward
Subject: Resignation

I officially resigned from the Lake Mansfield Improvement Task Force at the task force meeting on November 11, 2014. This was noted in the official minutes.

Ron Dlugosz



Office of the Governor
Commonwealth of Massachusetts
State House • Boston, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

June 11, 2015

Dear Municipal Executive:

The Baker-Polito Administration is pleased to announce the opening of the inaugural round of Community Compact applications. For the past 5 months, Governor Baker and I have traveled the Commonwealth and met with municipal leaders. In partnering with our hardworking municipalities, we pave the way for better and brighter opportunities in our schools and communities.

Becoming a strong partner with our municipalities is a critical first step in the right direction for our Administration, and the Community Compact agreements are one way the state is being responsive to the needs of municipalities. The Compact spells out the commitments of the state and gives the municipal leader the flexibility to choose a best practice (or practices) that make the most sense for your community. The website includes a listing of the best practice areas to choose from.

To help inform you in considering entering into a Community Compact, the website includes a helpful Question and Answer section. There will be no cost to your community to enter into a Compact and the state will endeavor to provide you with resources toward implementing your chosen best practice (or practices). For more information and to apply please visit:
www.mass.gov/CCC.

You may access the application page, however to begin the application you will need a password. The password for your community is yuBuSP6w. Applications cannot be saved once they are started and should be completed all at once. Your community can only make one submission for this cycle. Applications are accepted on a rolling basis and will be reviewed within one month of submission.

As the Chair of the Community Compact Cabinet, I look forward to working with you in the coming weeks and months. If you have any questions, contact Sean Cronin, Senior Deputy Commissioner of Local Services, at croninse@dor.state.ma.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Karyn E. Polito".

KARYN E. POLITO
LIEUTENANT GOVERNOR

Community Compact Application

City or Town*

Contact*

First Name

Last Name

Contact Phone*

Contact Email*

Compact Signatory*

First Name

Last Name

Signatory Title

This is the part of a regional compact application (this is not common).

Yes

No

Best Practice Area #1

Best Practice Area

Once you have made your selection, Best Practice options will appear below.

Best Practice Area #2 (optional)

Some municipalities may like to submit more than one best practice for consideration. You can use this area to do that.

Best Practice Area #2

Once you have made your selection, Best Practice options will appear below.

Best Practice Area #3 (optional)

Some municipalities may like to submit more than one best practice for consideration. You can use this area to do that.

Best Practice Area #3

Once you have made your selection, Best Practice options will appear below.

[Submit Application](#)



Powered by [Formstack](#)



Community Compact Frequently Asked Questions

- Governor Charlie Baker
- Lieutenant Governor Karyn Polito
- Cabinet
- Governor's Internship Program
- Councils, Cabinets, Commissions, Panels, & Task Forces
- Community Compact Cabinet
 - Compact Application
 - Frequently Asked Questions**
 - Commonwealth Commitments
 - Best Practice Areas
- Judicial Nominating Commission
- Staff

1. What is a Community Compact?

The Community Compact is a voluntary, mutual agreement entered into between the Baker-Polito Administration and individual cities and towns of the Commonwealth. In a Community Compact, a community will agree to implement at least one best practice that they select from across a variety of areas. The community's chosen best practice(s) will be reviewed between the Commonwealth and the municipality to ensure that the best practice(s) chosen are unique to the municipality and reflect needed areas of improvement. Once approved, the written agreement will be generated and signed by both the municipality and the Commonwealth. The Compact also articulates the commitments the Commonwealth will make on behalf of all communities.

2. When was the Community Compact program launched?

The first Executive Order, signed by the Governor in January 2015, established the Community Compacts. The Order creates a Community Compact Cabinet that will work toward mutual accountability, work to reduce red tape, promote best practices, and develop specific 'Community Compacts' with local governments. These Community Compacts create clear mutual standards, expectations, and accountability for both the state and municipalities as we seek to create better government for our citizens. The Baker-Polito Administration values input from the municipal leaders of the Commonwealth and will utilize the Community Compacts as a way to continue to engage them.

3. What communities are eligible for a Community Compact? And are these optional?

The Community Compact agreement is open to all the cities and towns of the Commonwealth. While a great tool for cities and towns, Community Compacts are optional. All Compact agreements are subject to review by the Division of Local Services before they are signed.

4. How does a Community Compact work? What is the obligation of my community?

Communities will self-identify the best practice(s) from the list on the Community Compact website. The community's chosen best practice(s) will be reviewed between the Commonwealth and the municipality to ensure that the best practice(s) chosen are unique to the municipality and reflect needed areas of improvement. Once approved, the written agreement will be generated and signed by both the municipality and the Commonwealth. The municipal leader will be required to sign and authorize the Compact for a community. Those communities participating in the Compact will, over a two year period, implement the best practice(s) they selected when entering into the Compact. Resources for technical assistance from the Commonwealth will be prioritized for those communities entered into a Compact and seeking to implement their best practice(s). The Division of Local Services serves as the primary point of entry for communities looking for resources in best practice development and implementation.

5. What is the obligation of the Commonwealth?

The Commonwealth's commitments are found on the Community Compact website. In addition, the Commonwealth will offer incentives to communities for entering into a Community Compact, including prioritizing Commonwealth technical assistance resources to help reach your chosen best practice(s). Extra points on certain grants, and a grant program specifically for Compact communities are also incentives included for participation in the program.

6. Is there a deadline to apply for the Compact? How do I access the application?

No. A community may choose to enter into the Community Compact at any time. Each Compact agreement will run for two years. During the two year period of each compact, the Division of Local Services will periodically check in with the communities to monitor progress towards the implementation of the selected best practice(s). The application can be found by visiting www.mass.gov/ccc. You will need a passcode to fill out the Community Compact application. If you do not have a passcode, please contact DLS by sending an email to bertrandd@dor.state.ma.us.

7. Can communities have a joint Community Compact?

Yes, for smaller communities, regionalization of the Compact is an option. The Communities will individually fill out an application, choose the same best practice(s) and choose the regionalization option on the website.

8. Where can I find out more information?

To find out more information please visit www.mass.gov/ccc.

Recommended Content

People also viewed...

- First Community Compact Applications Launched
- "Building Stronger Communities" Tour Kicks Off

You recently viewed...

- Community Compact Application
- Community Compact Cabinet

▪ Exec. Order to Strengthen Municipal Partnerships
Signed

▪ Executive Order No. 554

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Governor Charlie Baker

Commonwealth Commitments

Governor Charlie Baker

Lieutenant Governor Karyn Polito

Cabinet

Governor's Internship Program

Councils, Cabinets, Commissions, Panels, & Task Forces

Community Compact Cabinet

Compact Application

Frequently Asked Questions

Commonwealth Commitments

Best Practice Areas

Judicial Nominating Commission

Staff

As a sign of its commitment to an improved partnership with cities and towns, the Baker-Polito Administration:

- Intends to be a reliable partner on local aid.
- Pledges to work with our partners in the Legislature toward earlier local aid formula funding levels.
- Will work to make available technical assistance opportunities for cities and towns as they work toward best practices.
- Will not propose any new unfunded state mandates, and we will look at existing mandates with a goal toward making it easier to manage municipal governments.
- Will give special attention, in its review of state regulations, to those that affect the ability of municipalities to govern themselves.
- Pledges to work closely with municipal leaders to expand opportunities to add municipal voices to those state boards and commissions that impact local governments.
- Will introduce incentives for municipalities that sign Compacts in existing and proposed state grant opportunities, including proposals for technical assistance grants available only to compact communities.
- Will identify ways to expedite state reviews that can often slow down economic development opportunities or hinder other municipal interests.

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Governor Charlie Baker

Best Practice Areas

Governor Charlie Baker

Lieutenant Governor Karyn Polito

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EDUCATION Best Practices

Administration and Finance

Best Practice: Funding is assigned to the proper cost centers, costs are allocated appropriately between the municipal government and the school district, and costs and information is shared in a way that facilitates school-based budgeting. There is evidence that municipal and school administration and finance services are shared to realize economies of scale and may include the consolidation or regionalization of district administration. Data reporting is coordinated across all departments to align staffing and student data with financial reporting, and is consistent with DESE guidelines in order to facilitate benchmarking and comparisons to other schools and districts. Required data reports are sent to DESE through the School Interoperability Framework (SIF). Data reporting meets all quality assurance metrics for timeliness and accuracy.

Coordination and Collaboration – Professional Development

Best Practice: There is shared access to training and supports in regard to academic improvement best practices, with other schools in the same district, and with other districts (e.g. curriculum development, lesson plans, professional development, use of data to inform instruction, benchmark program finance, and track outcomes). Educational collaboratives and inter district agreements are utilized to achieve cost efficiencies and improve program offerings.

Coordination and Collaboration – Higher Education

Best Practice: There is evidence of partnership agreements with higher education institutions to improve articulation with college credit as well as to promote college and career readiness.

Coordination and Collaboration - Transitions

Best Practice: Transition supports are provided between early education and K-12 district and charter schools and demonstrate coordinated activities and resources that maximize families' access to supports promoting successful birth to eight transitions, with a specific focus on Kindergarten transitions.

Coordination and Collaboration – Early Education

Best Practice: There is evidence of partnerships with private providers in the provision of high quality early education and out of school time services to leverage existing resources, avoid duplication of services and enhance and streamline systems for children and families. The community can demonstrate local adoption of a framework to organize, align and integrate community efforts in early education and care, out of school time services, and family engagement.

ENERGY AND ENVIRONMENT Best Practices

Maximizing Energy Efficiency and Renewable Opportunities

Best Practice: There are documented and measurable energy use reduction goals; Clean power is generated locally; The municipal fleet is fuel efficient; Investments have been made in energy efficient municipal street lighting; Energy efficiency improvements and renewable thermal heating and cooling upgrades have been made to public facilities (e.g. housing and schools); Energy efficiency and renewable energy upgrades have been made to water/wastewater plants.

Climate Change Mitigation and Adaptation

Best Practice: There is plan to reduce greenhouse gas emissions and adapt to climate change; Regulations and incentives discourage new development in at-risk locations, enhance the resilience of existing development, and encourage mixed-use growth and travel by multiple modes to reduce emissions; Critical coastal and inland infrastructure, buildings, and energy facilities are prepared for more frequent and intense storms.

Sustainable Development and Land Protection

Best Practice: There is a Master, Open Space and Recreation, or other Plan to guide future land conservation and development; Smart growth consistent zoning has been adopted (e.g. techniques in the MA Smart Growth/Smart Energy Toolkit); Investments in infrastructure and land conservation are consistent with the MA Sustainable Development Principles.

Comprehensive Water Resource Management

Best Practice: There is a plan to supply and conserve water, manage stormwater, and treat and reuse wastewater; The

MA Water Conservation Standards are being implemented; Municipal regulations promote green infrastructure and the use of low impact development techniques; An Enterprise Fund or other mechanism is in place to fund maintenance and replacement of water infrastructure.

Solid Waste and Site Cleanup

Best Practice: There is a documented plan and approach to Brownfield redevelopment; There is a solid waste master plan; Waste management best practices have been adopted (e.g. "pay as you throw").

Promote Local Agriculture

Best Practice: A right to farm by-law or ordinance has been adopted; The community supports access to fresh produce through the creation of farmers markets and/or establishment of urban agriculture (e.g. commercial ventures or community gardens); Farmland is conserved through acquisition and/or regulation; Sustainable forestry is encouraged.

FINANCIAL MANAGEMENT Best Practices

Budget Document

Best Practice: The annual budget is a municipality's most important annual policy-making document. As such, the budget document details all revenues and expenditures, provides a narrative describing priorities and financial challenges, and otherwise offers clear and transparent communication of community policies to residents and businesses.

Financial Policies

Best Practice: Sound financial policies provide important structure and consistency around local fiscal policy decisions and are documented and adhered to. This best practice is achieved by evidence of documented fiscal policies including reserve levels, capital financing, and use of Free Cash.

Long-range Planning/Forecasting

Best Practice: Financial forecasting and long-term planning help communities detect fiscal challenges earlier, develop strategies to address issues that emerge, and provide the context for analyzing multi-year contracts and other financial trends. There is a documented financial planning process and plan that assesses long-term financial implications of current and proposed policies, programs and assumptions.

Capital Planning

Best Practice: Funding capital needs on a regular basis is critical to maintaining publicly-owned assets and delivering services effectively. The community develops and documents a multi-year capital plan that reflects a community's needs, is reviewed annually and fits within a financing plan that reflects the community's ability to pay.

Review Financial Management Structure

Best Practice: A strong and appropriately structured finance team is critical to both the short- and long-term health of a municipality. Communities striving for this best practice will evaluate the structure and reporting relationships of its finance offices to ensure that they support accountability and a cohesive financial team process. To the extent that gaps are identified, the community develops a written plan for implementation of the desired finance team structure.

HOUSING AND ECONOMIC DEVELOPMENT Best Practices

Preparing for Success

Best Practice: There is a demonstrated ability to partner with the private sector, non-profits, and public sector organizations in order to advance the housing and economic development vision and goals of the community as evidenced by the successful completion of public/private/non-profit project(s).

Housing

Best Practice: There is a documented community-supported housing plan that accounts for changing demographics, including young families, workforce dynamics, and an aging population.

Infrastructure

Best Practice: There is a documented targeted 3-5 year capital plan with funding strategy for infrastructure that furthers commercial development and housing production.

Competitiveness

Best Practice: There is evidence of the continuous use of performance measures for the evaluation of how competitive the community is compared to other communities in terms of attractiveness for commercial development, and housing expansion.

Job Creation and Retention

Best Practice: There is a documented economic development plan which leverages local economic sector strengths, regional assets, encourages innovation and entrepreneurship, and demonstrates collaboration with educational institutions for the development of a workforce plan.

INFORMATION TECHNOLOGY Best Practices

Cyber Security

Best Practice: There is a documented cyber-security strategy, including policies, procedures and controls aligned with an industry standard security framework.

Transparency

Best Practice: There is a documented open data strategy including timelines for making municipal spending and budget information accessible from the city or town website in a machine readable and graphical format.

Business Continuity

Best Practice: There is a written disaster recovery and backup plan for critical municipal systems along with a documented plan to transfer paper documents to an electronic format and securely store backup electronic municipal data in locations geographically separated from the primary source.

Citizen Engagement

Best Practice: There is a documented citizen engagement strategy for deployment of technology solutions, including a public communication strategy and a professional development strategy to ensure that internal resources can effectively engage with users via technology.

Data Standards

Best Practice: There is a documented plan to implement generally accepted data standards in use at the national or regional-level to promote system interoperability, local data analysis and regional data analysis.

REGIONALIZATION/SHARED SERVICES Best Practices

Best Practice: In an era of shrinking budgets, loss of seasoned employees to retirement, and increased need for service improvements, productive partnerships between municipalities make sense for some communities. This best practices encourages regionalization of some services and sharing resources among municipalities. Technical assistance is available to help your community and potential municipal partners determine if regionalizing is the path to take.

TRANSPORTATION AND CITIZENS SAFETY Best Practices

Complete Streets

Best Practice: Complete Streets policies and programs provide accommodations for all users and modes, create safer and more livable neighborhoods, and encourage healthy transportation alternatives. The municipality will become certified through MassDOT and demonstrate the regular and routine inclusion of complete streets design elements and infrastructure on locally-funded roads.

Safe Routes to School

Best Practice: The community will show evidence of a comprehensive safe routes to school program which includes the prioritization of snow removal around schools and routes to schools as well as snow removal from bus stops, clearly marked crosswalks, safe sidewalks, safe student pick-up/drop-off areas free from congestion. The program will also include student education on pedestrian safety such as taking care in walking past driveways and through a parking lot, using cross walks, and crossing with a crossing guard.

A Safe and Mobile Future for Older Drivers

Best Practice: There is a documented plan to address the anticipated increase in older drivers in the years to come. The plan will include a goal for reducing crashes involving older drivers over the next five years, identification of the issues surrounding older driver mobility, including infrastructure improvements, education for older road users and the public with topics to include insurance and liability concerns, and medically impaired drivers, as well as identify and promote transportation options for older adults in the community.

Sharing Best Practices

Best Practice: Municipal Public Works Departments and Highway Departments can learn from each other and share best practices about technologies and operating, maintaining and managing the assets and departments for which they are responsible. Participation in the Baystate Roads Program (BSR) is a demonstration of implementing this best practice. The Baystate Roads Program is a federally and state funded program that provides and facilitates the sharing of state of the art planning, design, and operational information for city and town public works managers.

Citizen Safety

Best Practice: There are documented community-based programs to increase, pedestrian safety and motorcycle safety, and promote awareness of the use of seatbelts and child seats, the dangers of texting and distracted driving, the dangers of speeding and aggressive driving, and the dangers of driving while impaired. The community will demonstrate participation in the Commonwealth's Office of Public Safety and Security's trainings and conferences as well as the dissemination of public safety information to citizens.

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Executive Order No. 554

By His Excellency
CHARLES D. BAKER
GOVERNOR
EXECUTIVE ORDER NO. 554

Revoking and Superseding Executive Order 537

CREATING THE COMMUNITY COMPACT CABINET

WHEREAS, cities and towns are at the front lines of delivering services to the citizens of the Commonwealth;

WHEREAS, cities and towns are vital partners in creating the conditions under which economic development flourishes throughout Massachusetts;

WHEREAS, cities and towns face increasing pressures on municipal and school budgets, which impacts those essential services;

WHEREAS, cities and towns, through local aid and other programs, are partners with the Commonwealth;

WHEREAS, the Commonwealth wishes to recommit itself to a stronger partnership with its cities and towns;

WHEREAS, cities and towns have the right to hold the Commonwealth accountable, the Commonwealth has the right to hold cities and towns accountable, and the citizens have the right to hold all levels of government accountable. There should be a new compact between the state and our communities to create more effective, efficient and accountable governments.

NOW, THEREFORE, I, Charles D. Baker, Governor of the Commonwealth of Massachusetts, by virtue of the authority vested in me by the Constitution as Supreme Executive Magistrate, Part 2, c. 2, § 1, Art. 1, do hereby revoke Executive Order No. 537 and order as follows:

Section 1. There is hereby established within the Executive Office of the Governor, a Community Compact Cabinet to advise the Governor on its areas of responsibility set forth in Section 4 below.

Section 2. There shall be, within the Department of Revenue, a Senior Deputy Commissioner, Division of Local Services, who shall report to the Commissioner of Revenue and shall be responsible for the operations and activities of the Division of Local Services. In addition, the new Senior Deputy Commissioner will also be the primary lead on local issues on behalf of the Secretary of Administration and Finance.

Section 3. The Community Compact Cabinet shall be chaired by the Lieutenant Governor. The Senior Deputy Commissioner, Division of Local Services shall serve as the Vice-Chair of the cabinet. The cabinet shall also include the Secretary of the Executive Office of Housing and Economic Development, the Secretary of the Executive Office of Education, the Secretary of Transportation, the Secretary of the Executive Office of Energy and Environmental Affairs, the Assistant Secretary for Operational Services, the Chief Information Officer, and any other person whom the Lieutenant Governor may designate from time to time.

Section 4. The Community Compact Cabinet shall have the following areas of responsibility:

- i. to champion municipal interests across all executive secretariats and agencies;
- ii. to develop, in consultation with cities and towns, mutual standards of best practices for both the state and municipalities, working toward the creation of community compacts that will create clear standards, expectations and accountability for both partners;
- iii. to develop ideas to incentivize adoption of best practices at the municipal and school district level;
- iv. to work with the Local Government Advisory Commission (the "LGAC") to resolve issues and implement recommendations made by the LGAC and approved by the Governor;
- v. to review state regulatory burdens on municipalities and school districts and recommend reforms to lessen the burdens on municipalities and school districts;
- vi. to understand the major cost drivers of municipalities and school districts and identify actions that the Commonwealth, municipalities and school districts can take to control them;
- vii. to identify and remove barriers to economic development opportunities for cities and towns; and
- viii. to empower cities and towns and school districts by finding new ways for local governments to leverage state resources and capacity.

Section 5. All agencies subject to the Governor's control shall provide assistance to the Community Compact Cabinet by sharing information and expertise, as requested.

Section 6. This Executive Order shall continue in effect until amended, superseded or revoked by subsequent Executive Order.

Given at the Executive Chamber in Boston this 23rd day of January in the year of our Lord two thousand fifteen and of the Independence of the United States of America two hundred thirty-nine.

CHARLES D. BAKER

GOVERNOR

Commonwealth of Massachusetts

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

GOD SAVE THE COMMONWEALTH OF MASSACHUSETTS

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